

Suggested Enhancements For  
Cullinet's 1.3 Release

Accounts Payable

Priority I

The following suggested enhancements are needed to meet legal and operating requirements. Where OMB, GAO or FARS regulations concerning payments are not stated, the contract provisions are provided.

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|---------------------------|---|
| 1. Progress Payments      | FARS 32.501 32.502 32.503<br>52.232-13 thru 52.232-16<br>See Attachment |
| 2. Advances/Liquidations  | FARS 32.4 52.232-12   |
| 3. Withholding Provisions | See Attachment  |
| 4. CSAD Capabilities      | DCAAM 7640.1<br>See Attachment  |

Priority II

The following suggested enhancements can not, to the best of my knowledge, be backed by Federal Regulations. They are, however, operational requirements of the Office of Finance. It would be greatly appreciated if they were taken into consideration.

1. Suspensions and Reinstatements - We would like to have the capability to suspend at the line item level. The difference between 'our' suspensions and 'your' disallowances is that part or all of the suspended amount can be reinstated and paid at a later time. For clarification, we also disallow.

*two sets of logic*

2. Capability to track Cost, Fee, and Freight separately -  
At the present time, we are looking at using cost and fee as separate line items. We have contracts where withholding will only go against the 'fee' amount or progress payments will only go against the fixed price amount - we hope that this will be taken into consideration when developing the Priority I enhancements.

Freight is a different issue. We have a problem using freight as a line item because of commitments and obligations (Freight charges are usually unknown when writing the contract). This leaves us with using freight at the header level. Problems arise here for a couple of reasons. (1) Often, we are billed separately for freight. There is no capability today to put in only header charges without line detail charges. (2) The second problem with using the header for freight arises when we need to record an invoice for freight but want to suspend or disallow the charges.

3. Internal Vendor Enhancements - The first enhancement that we would like to see is the addition of an Expense Report Due Date field. From this, aging reports could be run to show late payments of advances.

Ticketing Process - (1) Employee orders ticket (2) Agency books ticket through United's Apollo system (3) Ticket is issued by the Agency with GTR and exact amount on ticket (4) Since we issue the tickets and we know the amounts, we send payments weekly to the airlines. Our only area of concern is how to handle Credits on tickets/Return of tickets.

PCS Travel - Domestic - Under PCS Travel, payroll accounts are affected when accounting is expensed. Dr/Compensation Payments Due Cr/Advance Account.

Our last concern in this area is Travel Authorizations for contracted/non-agency personnel. We need to be able to (1) relate the travel to the contract (2) issue cash advances and GTR's and (3) receive expense report from traveler.

STAT

In order to move towards a paperless environment, considerations must be made. Auditors can not be expected to read through entire contracts before paying invoices. I would like to suggest that a few extra fields or perhaps two lines of text be added to the P.O. or Contract Header that would be passed to the Invoice Header (I am not referring to your text facilities). These fields do not have to be labeled, nor would any calculations be needed on them - they would serve solely as information fields.

examples: F.O.B. Origin or Destination  
Patent Indicator  
Approvals Required  
DCAA Number  
C.O. or C.O.T.R.  
Type of Contract

